

FCRPS Cultural Resources Sub Committee
Summary Notes
May 31 - June 1, 2007
Spokane, Washington

The CRSC met at the BPA office in Spokane on May 31 - June 1, 2007. The meeting started at 10:30 AM on May 31st and concluded at approximately 12:00 PM on June 1st. The agency attorneys met separately to review and continue editing the Systemwide PA; agency archeologists and project/program managers met to cover the remainder of the agenda items.

Participants at the meeting included:

*Kimberly St. Hilaire
Lydia Grimm
Rebekah Stiles
Kristen Martine
Hope Ross
Gail Celmer
Jennifer Richman
Robert Eskildsen
Lawr Salo
Lynne MacDonald
Pei-Lin Yu*

1. New BPA PM. Kristen Martine was introduced as the new Lower River BPA Project Manager.

2. FY07 and FY08 Performance Indicators. The group reviewed due dates for the FY07 PIs and are on target for all milestones except the Hungry Horse Draft Project PA. The recommendation was to wait until the Systemwide PA was closer to completion before starting this project PA. The group developed the following FY08 Performance Indicator Milestones: (1) finalize Chief Joseph HPMP by 9/30/08; (2) complete first FCRPS Annual Report by 9/30/08; (3) address comments and coordinate PA for signature process by 6/30/08 (after next release of PA). Another possible milestone may be to update a Walla Walla HPMP but that decision will be deferred until the Payos group meets on July 31. Performance indicators are due to the Joint Operating Committee during August 2007.

3. Annual Conference Update. The group discussed attendance by agency management and speeches; the need for a facilitator and notetakers; and the need to limit the number of agency banquet attendees. We may share notetaking duties among CRSC since there will be concurrent sessions. Recommendation was to hold the conference every 1.5 years instead of every year to provide sufficient planning time.

4. Systemwide Research Design. The group discussed possible approaches for getting started including establishing a menu-based website and soliciting input from various FCRPS participants and other researchers. The research design should serve as a tool for all steps in the 106 process.

5. Annual Report Format. The draft spreadsheet format was reviewed and the group discussed the categories that should be completed each year in order to track progress in the FCRPS program. Categories are very similar to those in the Federal Archeology Report and hopefully will not add to current agency workload or require many inquiries for interim data reporting by current contractors. A definitions or metadata sheet was judged necessary so everyone completes the report in the same way. A narrative of each project's highlights for the year should be included in the annual report.

6. Baseline Report. The draft report has been distributed to most co-op groups for review. Remaining upriver distributions will happen very soon. Definition of "baseline" was agreed to be the date FCRPS funding began at each of the projects. Baseline report will be finalized then maintained and baseline data will be updated annually through the BPA GIS database.