

FCRPS Cultural Resources Sub-Committee
Quarterly Meeting

DATE: September 16 – 17, 2009

TIME: Sept. 16 9:00 AM – 4:00 PM
Sept. 17 8:00 AM - Noon

PLACE: Corps of Engineers, Northwestern Division
5th Floor, SES Conference Room
1125 NW Couch St.
Portland, OR 97209
Gail Celmer 503-808-3850

AGENDA

***September 16* : 9:00AM – 4:00 PM, Facilitated Alignment Workshop #3 with John Hirsch. Topics to be covered:**

- ✓ **Resolution of Agency Roles and Responsibilities**
- ✓ **Issues to be taken to Agency Management**
- ✓ **Management Briefing Slides**

***September 17, 2009*: 8:00 AM – Noon, CRSC Business Meeting**

Meeting Participants

Lynne MacDonald (LM), Program Manager, Bureau of Reclamation
Sean Hess (SH), Archaeologist, Bureau of Reclamation, Grand Coulee Power Office
Gail Celmer (GC), Program Manager, US Army Corps of Engineers, Northwest Division
Lawr Salo (LS), Archaeologist, US Army Corps of Engineers, Seattle District
Lyz Ellis (LE), Archaeologist, US Army Corps of Engineers, Seattle District
Kristen Martine (KM), Program Manager, Bonneville Power Administration
Eric Petersen (EP), Project Manager, Bonneville Power Administration
Nicole Thompson (NT), Program Assistant, Bonneville Power Administration
Lydia Grimm (LG), Legal Counsel, Bonneville Power Administration
Bob Willis, US Army Corps of Engineers, Northwest Division

Introduce Notetaker

BPA Program Assistant was introduced and took notes during the meeting.

Systemwide (SWPA) PA Update

Current signatories on the SWPA include the CCT, Kalispel Tribe, CSKT, CTWSRO, and Forest Service Regions 1 & 6. The NPS, OR SHPO, and WA SHPO are still reviewing the document. The Coeur d'Alene Tribe, Kootenai Tribe of Idaho, Nez Perce Tribe, Yakama

Nation, STI, and BIA have not contacted the Agencies to notify them about whether they plan to sign the SWPA. The Umatilla Tribe declined to sign.

Agencies will request ACHP signature on the SWPA in October. Program Managers will contact agencies and tribes that have not signed the PA to date to see if they plan to.

First Annual Report under Systemwide PA

The First Annual Report under the PA is due March 31 of the performance year following signature. Since the PA is not yet officially in effect, the Group considered making the First Annual Report a “draft” in March 2010, and producing the “final” in March 2011. A draft Annual Report outline and list of potential data sources will be circulated to CRSC members for review and comment.

The majority of information for the First Annual Report should be available at BPA. By the end of the calendar year, the BPA GIS database will include updated information for the Grand Coulee, Bonneville, The Dalles, and John Day Projects. Reports (contract deliverables) for each fiscal year and bibliographies can be used as additional information sources. After initial year, Project Managers will need to provide reporting information on an annual basis. This will include final reports, DOEs, acres survey, etc.

Status of Baseline Data

There are several data tracking systems that need to be consolidated. Also need to update the GIS database so that it contains fields that conform to Annual Systemwide PA and Federal Reporting requirements. Program Managers will meet to discuss this before the end of the calendar year.

Currently have:

- Projects/Report Log (BPA Master Bibliography)
- GIS Databases
- Monitoring tracking
- Site record lists

Performance Indicators

FY09 Wrap-up: All FY09 Milestones Met

Final FY10 Performance Indicators: Two PIs developed for FY10 to improve contracting process and annual work plan development.

Long-Term Funding Agreement

The Lead Agencies are developing a Long Term funding agreement for funding that would start in FY 2012. The plan will contain a narrative section that addresses Program purpose, accomplishments to date, future program needs, the term of the new proposal, the type of agreement Agencies will enter into, and outline a public involvement process. Categories of compliance actions and corresponding cost estimates will also be developed.

Annual Work Plans

All Cooperating Groups need to develop annual work plans that identify tasks to be accomplished in a given year, track progress, and aid planning and budgeting. The plan can also be used to guide statements of work for contracting. Annual work plans should be derived from long term plans (5-10 years) in HPMPs. Agencies will consider creating a standard format or list of items to include in the annual work plan. Guidance exists in the SWPA and the CRSC handbook.

FCRPS Conference Notes – Status

The draft FCRPS Conference meeting notes were distributed to CRSC members at the last meeting. CRSC members need to review and clarify the notes, and return to BPA by the end of October. Draft notes will be posted on the BPA website.

Conference Planning Nov. 2010

The next FCRPS Systemwide conference will be held in November of 2010. The location has not been selected yet. Reclamation will coordinate the conference planning committee and create a planning schedule by the end of November.

SiteFinity

BPA is implementing a software program called SiteFinity. This is web-based software used to improve communication in collaborative working groups. SiteFinity would be accessed via the BPA external website with access restricted solely to program participants. Could hold live meetings, polls, track document revisions, etc. CRSC will try the software to determine if it would be useful in the Program when it becomes available.

Student Interns

Agency staff discussed using student interns within the Program. Some Corps Districts are already doing this. Would provide students with program administration experience, enable succession planning, and allow Agencies to maintain connections with various groups within the cultural resource management community.

Cooperating Group News

BPA staffs recently visited with the Spokane Tribe of Indians to review Grand Coulee Project impacts to cultural sites, and the tribal curation facility.

The Corps will host a meeting to discuss management of various resources and bank stabilization projects at the Albeni Falls Project on September 25th. The Idaho Department of Land and Idaho Dept of Environmental Quality will be represented. The complexity of environmental issues is growing at this Project (including 404, 401 permitting and mitigation requirements), and more frequent public involvement is becoming necessary.

The Payos Cooperating Group will be visiting various mitigation sites during their upcoming meeting.

Schedule FY10 Meetings

December 2-3, 2009 - Seattle Corps Office

February 24-25, 2010 - Boise

March 10-12, 2010 – Pendleton

June 9-10, 2010 - Portland

Sept 22-23, 2010 - Portland