



BPA Transmission Services – Business Practices

Network Integration Transmission (NT) TSR Procedures

Version 1


Effective:

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A. NT TSR Submittal

1. Log into webSmartOASIS.
2. Click Transactions and then click Reservation Summary.
3. Click the New TSR icon . The New TSR screen will display.
4. In the TSR Information section:
 - a. Click the drop-down menu of the Service field to choose the service type.





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- b. Click the drop-down menu of the Request Type field to choose the request type.
 - To submit a new TSR, a LTF Transfer TSR, or a Conformance TSR choose ORIGINAL.
 - To renew existing service choose RENEWAL.
 - NT TSRs may not be Redirected or Deferred.
 - c. Click the drop-down menu of the SOURCE and SINK fields to choose the SOURCE and SINK. This is required for LTF TSRs only.
 - d. Click the drop-down menu of the POR and POD fields to choose the POR and POD.
 - e. Click Preconfirmed (**optional** unless you are submitting a Conformance or Competition TSR).
 - f. Leave the Path drop-down field blank.
5. In the Reservation Profile section:
 - a. Type the Start and Stop Time for the TSR
 - b. Change the Start/Stop Time to display 00 for LTF TSRs.
 - c. Verify the time zone is correct.
 6. Type the desired MW for the TSR in MW field.
Note: NT TSRs may be profiled.
 7. Click the Get Price button; the price will automatically populate.
 8. In the References/Comments/Notifications section:
 - a. Click the drop-down Sale Ref menu to choose your 5-digit contract number.
 - b. If you are submitting a Conformance, LTF Transfer, or a Competition TSR, type the Assign Ref of the Parent TSR into the Deal Ref field.
 - c. If you are submitting a RENEWAL, type the Assign Ref of the Parent TSR into the Related Ref field.
 - d. To receive status notifications concerning your TSR, type your email address into the Status Notification field.
 - e. For Transfer TSRs, type the message, "Related to a Transfer," into the Comment field.
 9. Click the Enter TSR icon .
 10. Verify the information displayed is correct.
 - a. To make corrections, click the Back icon  to return to the New TSR screen.



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- b. Make the changes, and click the Enter TSR icon .
11. Click the Confirm TSR icon .
12. To save the TSR, click OK.

B. NITS Data Entry Order

1. Enter the data into webSmartOASIS in the following order:
 - a. NITSNew Application
 - b. NITSLoad
 - c. NITSGeneration (must be entered before DNR if Resource Type is GENERATION)
 - d. NITSResource (must be entered before DNR or can be entered on the DNR Data Entry screen)
 - e. NITSDNR
 - f. Additional Agent
2. Identifying one or more NITS Agent(s):
 - a. While creating a NewNITSApplication request in webSmartOASIS.
 - i. Right-click at the bottom of the data entry screen.
 - ii. Checkmark the NITS Agent checkbox to display the Agent data entry section.
 - iii. Enter information for one agent and save when completed.
 - b. Manually enter the information in the applicable NITS Load, Generation, Resource and DNR screens .
 - c. After all requests have been changed to Confirmed status, add the additional Agent(s):
 - i. Select Transactions > NITS > Request Summary.
 - ii. Click the ADD NEW icon in the upper-right toolbar.
 - iii. Select Add/Modify Agent.
 - iv. Enter the data for the additional Agent and save.





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The screenshot shows the 'Request Summary' application interface. At the top, there is a header with 'Request Summary' and a 'Summary' tab. Below the header, there is a table with columns: Provider, Customer, Application Ref, Assign Ref, NITS Request, Status, Preconfirmed, Presubmitted, Queued Time, and Update Time. The table contains several rows of data, including NITS requests for BPAT and APSE. A context menu is open on the right side of the table, listing actions such as 'Add DNR', 'Terminate DNR', 'Add Secondary', 'New Concomitant', 'Add Ancillary', 'Add/Modify Load', 'Add/Modify Resource', 'Add/Modify Generation', 'Add/Modify Agent', 'Modify Service', 'Modify Customer', and 'New Application'. A red arrow points to the '+' icon in the top right corner of the table area.

Provider	Customer	Application Ref	Assign Ref	NITS Request	Status	Preconfirmed	Presubmitted	Queued Time	Update Time
BPAT	APSE	1064	69822669	NEWNITSAPPLICATION	CONFIRMED	YES	NO	2016-09-02 07:56:37 PS	2016-09-02 08:56:27 PS
BPAT	APSE	1064	69822670	ADDNITSLOAD	CONFIRMED	NO	NO	2016-09-02 07:56:37 PS	2016-09-02 08:56:27 PS
BPAT	APSE	1064	69822671	ADDNITSLOAD	CONFIRMED	YES	NO	2016-09-02 07:56:37 PS	2016-09-02 08:56:27 PS
BPAT	APSE	1064	69822672	MODIFYNITSLOAD	WITHDRAWN	NO	NO	2016-09-02 07:56:37 PS	2016-09-02 08:52:27 PS
BPAT	APSE	1064	69822673	ADDNITSRESOURCE	INVALID	YES	NO	2016-09-02 07:56:37 PS	2016-09-02 08:10:03 PS
BPAT	APSE	1064	69822674	ADDNITSRESOURCE	CONFIRMED	YES	NO	2016-09-02 07:56:37 PS	2016-09-02 08:56:27 PS
BPAT	APSE	1064	69822675	ADDNITSRESOURCE	WITHDRAWN	YES	NO	2016-09-02 07:56:37 PS	2016-09-02 08:30:25 PS
BPAT	APSE	1064	69822676	ADDNITSNDR	CONFIRMED	YES	NO	2016-09-02 07:56:37 PS	2016-09-02 08:56:27 PS
BPAT	APSE	1064	69822677	ADDNITSNDR	ANNULLED	YES	NO	2016-09-02 07:56:37 PS	2016-09-07 08:41:53 PS
BPAT	APSE	1064	69822679	ADDNITSRESOURCE	CONFIRMED	YES	NO	2016-09-02 07:56:37 PS	2016-09-02 08:56:27 PS


C. New NITS Application

1. Log into webSmartOASIS.
2. Click Transactions and then click Request Summary.
 - a. **NITS Request Summary** - Click the dropdown next to the  icon to select New Application.
 - b. **Request Information** - Select the following information:
 - Provider (BPAT)
 - Status (QUEUED or PRECONFIRMED)
 - Preconfirmed (NO or YES)
 - c. **NITS Service** – Enter the Effective Start Time and Effective Stop.
 - d. **NITS Customer** - Select the following information:
 - Customer Code
 - Customer Name
 - Status Notification (optional)
 - Attested (Request will fail unless the ATTESTED dropdown is set to YES)
 - Attestor Name (Required)
 - Attestation Submitter (Required)
 - Customer Statement defaults to the language determined by the Transmission Service Provider and cannot be edited
 - The Effective Start Time and Effective Stop cannot be edited
 - e. Click  to enter the application.

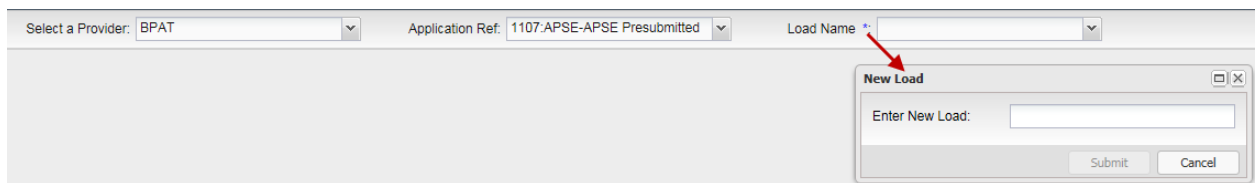


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D. New NITS Load


1. Log into webSmartOASIS.
2. Click Transactions and then click Request Summary.
 - a. **NITS Request Summary** - Click the dropdown next to the  icon to select Add/Modify Load.
 - b. Select the following:
 - Provider (BPAT)
 - Application Ref (Ref number of NITS Application to add load)
 - Click the asterisk next to the Load Name dropdown to enter the name of the Load.

Note: The Load Name must not be the same as one already created for the Application.



- c. Click  to enter the new load.

E. New NITS Resource

1. Log into webSmartOASIS.
2. Click Transactions and then click Request Summary.
 - a. **NITS Request Summary** - Click the dropdown next to the  icon to select Add/Modify Resource.
 - b. Select the following:
 - Provider (BPAT)
 - Application Ref (Ref number of application to add resource)
 - Click the asterisk next to the Resource Name dropdown to enter the name of the Resource.
 - The Resource Name must not be the same as one already created for the Application.


Note: If the Resource Type is Generation, the Generation must exist before the Resource's DNR can be created.





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3. Click  to enter the new resource.

F. New NITS DNR


1. Log into webSmartOASIS.
2. Click Transactions and then click Request Summary.
 - a. **NITS Request Summary** - Click the dropdown next to the  icon to select Add DNR.
 - b. Select the following:
 - Provider (BPAT)
 - Application Ref (Ref number of application to add resource)
 - Click the asterisk next to the Resource Name dropdown to enter the name of a New Resource or select an existing Resource from the dropdown list.

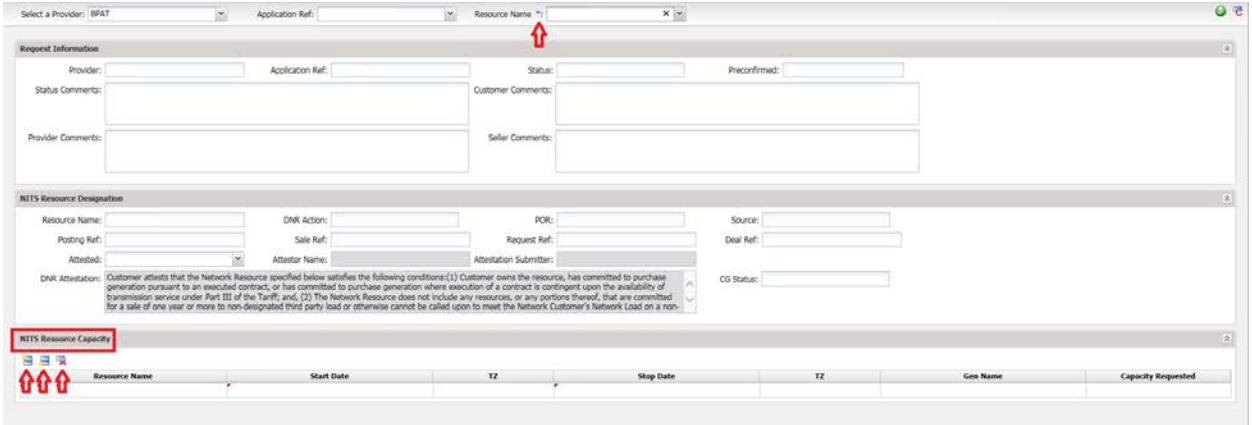
Note: If creating a new Resource, the Load Name must not be the same as one already created for the Application.
 - c. The request will fail unless the ATTESTED dropdown is set to YES.
 - d. Enter the TSR Assign Ref in the Request Ref field in the NITS Resource Description section.

Note: If the DNR involves multiple TSRs, additional TSR Assign Refs may be entered into the Customer Comment field.
If the Resource is Behind the Meter, type "Behind the Meter Resource" in the Customer Comment field.
 - e. The Attestor Name and Attestation Submitter are required.
 - f. The DNR Attestation defaults to the language determined by the Transmission Service Provider and cannot be edited.
 - g. To profile a DNR, click the either Add Row Above  or Add Row below  icon in the NITS Resource Capacity section of the screen.



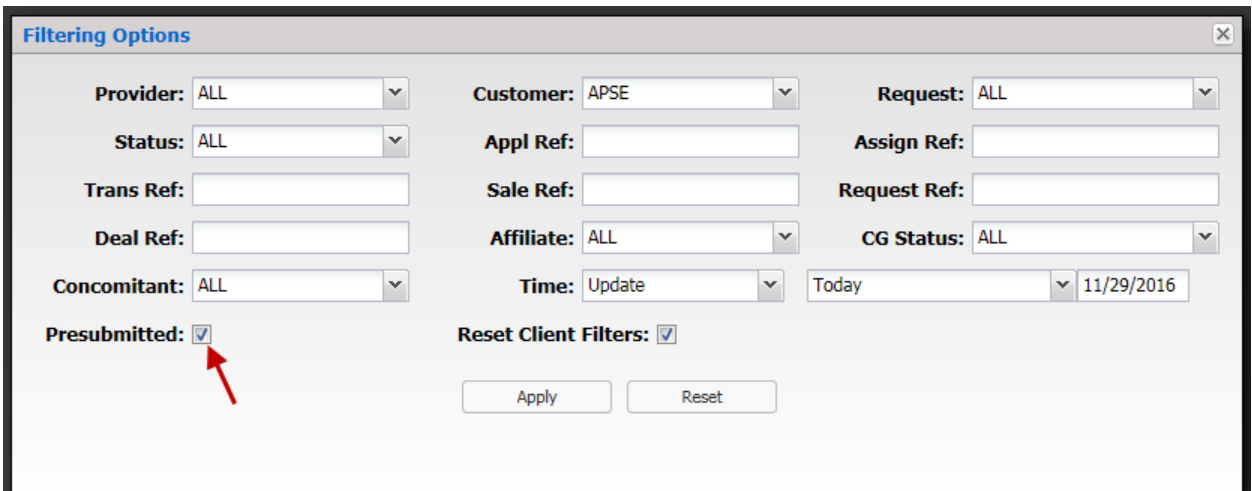
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Note: To delete a row, highlight the row to delete and click the Delete Selected Row icon .



The screenshot shows the 'Request Information' and 'NITS Resource Designation' sections of a web application. The 'NITS Resource Designation' section is highlighted with a red box. Below it, the 'NITS Resource Capacity' table is visible, with a red box around the table header and a red arrow pointing to the 'Delete Selected Row' icon (a trash can with a red X) in the top left corner of the table.

- h. After creating each request, the Request Summary screen must be manually refreshed in order to see the new request.
- i. To verify and correct data before a Request is queued, enter the Request in Presubmitted Status.
- j. When ready to update the status to queued, select the Assignment Ref of the NewNITSApplication and change the status to QUEUED. This will change all presubmitted Requests for that application to Queued.
 - Requests entered with a status of Presubmitted will display in the Request Summary screen only if the PRESUBMITTED checkbox is marked on the Server Filter Options screen.
 - Requests which are in QUEUED status will display in the Request Summary screen only if the PRESUBMITTED checkbox is unmarked.




The screenshot shows the 'Filtering Options' dialog box. The 'Presubmitted' checkbox is checked and highlighted with a red arrow. The 'Reset Client Filters' checkbox is also checked. The 'Apply' and 'Reset' buttons are visible at the bottom.



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G. DNR Extension for a Year or More

Note: To extend a DNR, the DNR must be in a CONFIRMED state.

1. Log into webSmartOASIS.
2. Click Transactions and then click Request Summary.
 - a. From the NITS Request Summary screen, click the dropdown next to the  icon to select Add DNR.
 - b. Select the Provider, Application and Resource name of the DNR to be extended.
 - c. Select DESIGNATION_EXTENSION as the DNR Action.
 - d. From the NITS Resource Capacity section, type the Extension start date. The Extension start date should begin when the Original DNR ends.

Note: To profile the DNR see step 9 in Section F of this document.

The screenshot shows the following details:

- Request Information:** Provider: BPAT, Application Ref: 1180, Status: QUEUED, Preconfirmed: YES. Customer Comments: Extending DNR for one more year and increasing capacity from 1 to 2.
- NITS Resource Designation:** Resource Name: EXTRES2, DNR Action: DESIGNATION_EXTENSION (circled in red), Sale Ref: DESIGNATION (circled in red), Request Ref: [blank], Deal Ref: [blank].
- NITS Resource Capacity:** Table with columns: Resource Name, Start Date, TZ, Stop Date, TZ, Gen Name, Capacity Requested. Row 1: EXTRES2, 01/01/2019 00:00, PS, 01/01/2020 00:00, PS, [blank], 2. Red circles highlight the Start Date and Stop Date fields, and a red arrow points to the Capacity Requested field.

Note: If the dates of the Extension overlap the dates on the Original DNR, the Capacity will be aggregated together.


Example:

	Start Date	Stop Date	Capacity
Original DNR	1/1/2017	1/1/2019	1
Extension	1/1/2018	1/1/2020	2




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The Total Capacity for 1/1/2018 through 1/1/2019 would be 3.

- e. Enter the Extension stop date.
- f. Enter the capacity to be extended into the Capacity Requested column.
- g. Click the  icon to save the DNR Extension.
- h. To view the DNR Extension, click Transactions > DNR List screen.

Application Ref	Customer	Resource Name	Start Time	Stop Time	Capacity Designated	Point Of Receipt	Provider	Affiliate	Resource Class
1180	BPSE	EXTRES2	2017-01-01 00:00:00 PS	2019-01-01 00:00:00 PS	1	BPPOWER	BPAT	NO	ON_SYSTEM
1180	BPSE	EXTRES2	2019-01-01 00:00:00 PS	2020-01-01 00:00:00 PS	2	BPPOWER	BPAT	NO	ON_SYSTEM

H. Temporary Undesignation

1. Log into webSmartOASIS.
2. Click Transactions and then click Request Summary.
 - a. From the NITS Request Summary screen, click the dropdown next to the  icon to select Terminate DNR.
 - b. Select the Provider, Application and Resource name of the DNR to which the Temporary Undesignation applies.
 - c. Select TEMPORARY_TERMINATION as the DNR Action.
 - d. Note that the Attestation information is required for a Temporary Termination.
 - e. Enter the dates to which the termination applies.
 - f. Enter the Capacity amount affected by the termination. This must be a negative number.

Example: The capacity of the original DNR is 7MW and it is now being reduced by 4MW for one year, leaving 3MW for that year.



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Select a Provider: BPAT Application Ref: 1182:APSE-TEST_1234 Resource Name: TEMPTERM

Request Information

Provider: BPAT Application Ref: 1182 Status: QUEUED Preconfirmed: YES

Status Comments: Customer Comments:

Provider Comments: Seller Comments:

NITS Resource Designation

Resource Name: TEMPTERM DNR Action: **TEMPORARY_TERMINATION** POR: BPAPOWER Source:

Posting Ref: Sale Ref: TEMPORARY_TERMINATION Request Ref: Deal Ref:

Attested: YES Master Name: Attestation Submitter: APSE

DNR Attestation: Customer attests that the Network Resource specified below satisfies the following conditions: (1) Customer owns the resource, has committed to purchase generation pursuant to an executed contract, or has committed to purchase generation where execution of a contract is contingent upon the availability of transmission service under Part III of the Tariff, and (2) The Network Resource does not include any resources, or any portions thereof, that are committed for a sale of one year or more to non-designated third party load or otherwise cannot be called upon to meet the Network Customers Network Load on a non-

CG Status:

NITS Resource Capacity

Resource Name	Start Date	TZ	Stop Date	TZ	Gen Name	Capacity Requested
TEMPTERM	01/01/2018 00:00	PS	01/01/2019 00:00	PS		4

- g. Click the icon to save the DNR Extension.
- h. To view the DNR Termination, click Transactions > DNR List screen.

NITS DNR List Summary DNRList older than 90 days are only available in DNR Request Details.

Provider: BPAT AppRef: 1182 Resource Name: TEMPTERM Time - Active Date Range: 01/01/2000 - 01/01/2500

Application Ref	Customer	Resource Name	Start Time	Stop Time	Capacity Designated	Point Of Receipt	Provider	Affiliate
1182	APSE	TEMPTERM	2017-01-01 00:00:00 PS	2018-01-01 00:00:00 PS	7	BPAPOWER	BPAT	NO
1182	APSE	TEMPTERM	2018-01-01 00:00:00 PS	2019-01-01 00:00:00 PS	3	BPAPOWER	BPAT	NO
1182	APSE	TEMPTERM	2019-01-01 00:00:00 PS	2020-01-01 00:00:00 PS	7	BPAPOWER	BPAT	NO

Callouts: Original DNR (row 1), Termination (row 2), Original DNR (row 3)

I. Indefinite (Permanent) Undesignation

1. Log into webSmartOASIS.
2. Click Transactions and then click Reservation Summary.
 - a. From the NITS Request Summary screen, click the dropdown next to the icon to select Terminate DNR.
 - b. Select the Provider, Application and Resource name of the DNR to which the Temporary Undesignation applies.
 - c. Select INDEFINITE_TERMINATION as the DNR Action.



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Select a Provider: BPAT Application Ref: 1182-APSE-TEST_1234 Resource Name: INDEFINITE TERM

Request Information

Provider: BPAT Application Ref: 1182 Status: QUEUED Preconfirmed: YES

Status Comments: Customer Comments:

Provider Comments: Seller Comments:

NITS Resource Designation

Resource Name: INDEFINITE TERM DNR Action: INDEFINITE_TERMINATION POR: BPAPOWER Source: Deal Ref:


Posting Ref: Sale Ref: TEMPORARY_TERMINATION Request Ref:

Attested: NO Attestation Submitter: CG Status:


DNR Attestation:

NITS Resource Capacity

Resource Name	Start Date	TZ	Stop Date	TZ	Gen Name	Capacity Requested
INDEFINITE TERM	01/01/2018 00:00	PS				-3

- d. Note that the Attestation information is NOT required for an Indefinite Termination.
- e. Enter the Start date of the termination. The Stop date must be left blank.
- f. Enter the Capacity amount affected by the termination, as a negative number.
Example: 3 MW is being permanently undesignated starting 1 year after the beginning of the Original DNR.
- g. Click the  icon to save the DNR Extension.

J. Filtering for NITS Proxy TSRs

1. Log into webSmartOASIS.
2. Click Transactions and then click Reservation Summary.
3. Click the filtering icon .
4. Click Show NITS checkbox and then click Apply.



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Filtering Options [X]


Customer: ALL	TP: BPAT	Seller: ALL
Incr: ALL	Class: ALL	Type: ALL
Window: ALL	Period: ALL	Subclass: ALL
POR: ALL	POD: ALL	Path:
Status: ALL	Req Type: ALL	Ref:
Source:	Sink:	Sale Ref:
Deal Ref:	Request Ref:	Related Ref:
Reassigned Ref:	Competing Request Flag: ALL	Negotiated Price Flag: ALL
CG Status: ALL	Time: Queued	This Month 01/2017
Use DST: <input type="checkbox"/>	Show NITS: <input checked="" type="checkbox"/>	

Apply Reset

K. Displaying All NITS Requests

1. Log into webSmartOASIS.
2. Click Transactions and then click Request Summary.

L. Creating a Resource and DNR at the Same Time

1. Log into webSmartOASIS.
2. Click Transactions and then click Request Summary.
 - a. From the NITS Request Summary screen, click the dropdown next to the  icon to select Add DNR.
 - b. Select the Provider and Application Ref.
 - c. Click the asterisk, enter a New Resource and click Submit.

NOTE: This should only be done if the Resource has not already been created separately.


- d. The Resource and DNR information may be entered together on the same form.

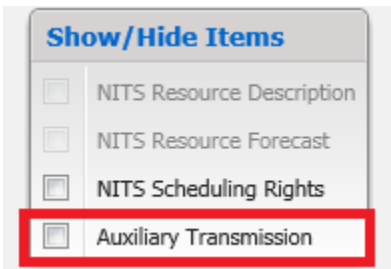
M. DNR for Upstream Transmission

1. Log into webSmartOASIS.
2. Click Transactions and then click Request Summary.



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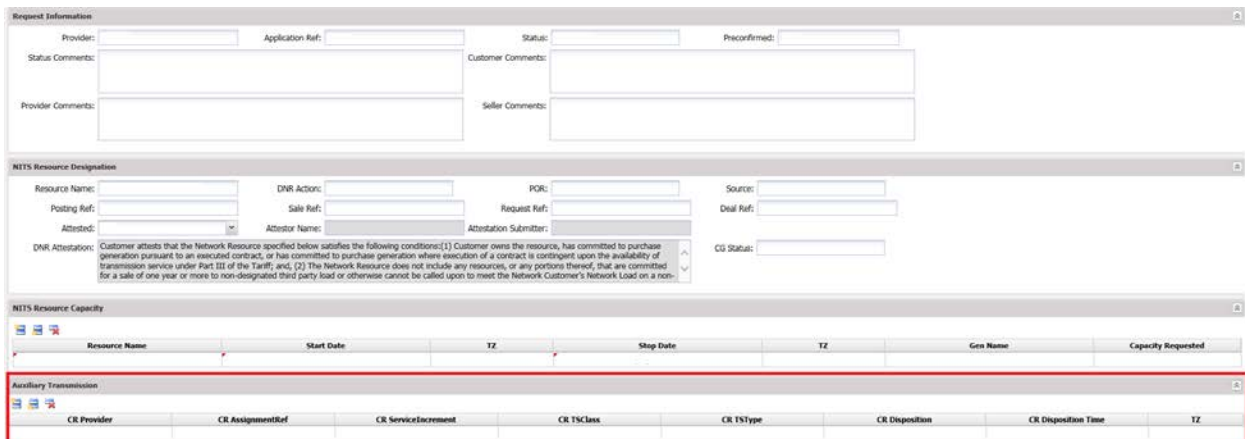
- From the NITS Request Summary screen, click the dropdown next to the  icon to select Add DNR.
- Select the Provider, Application Ref, and Resource Name that requires the DNR for upstream transmission.
- Right-click on the bottom of the DNR screen to display the following dialog box.



Show/Hide Items


- NITS Resource Description
- NITS Resource Forecast
- NITS Scheduling Rights
- Auxiliary Transmission

- Click the Auxiliary Transmission checkbox to display the Auxiliary Transmission section of the DNR.



The screenshot shows the NITS Request Summary screen with several sections:

- Request Information:** Includes fields for Provider, Application Ref, Status, Preconfirmed, Status Comments, Customer Comments, Provider Comments, and Seller Comments.
- NITS Resource Designation:** Includes fields for Resource Name, DNR Action, PCR, Source, Posting Ref, Sale Ref, Request Ref, Deal Ref, Attested, Attestor Name, Attestation Submitter, and CG Status. A DNR Attestation text block is also present.
- NITS Resource Capacity:** A table with columns: Resource Name, Start Date, TZ, Stop Date, TZ, Gen Name, Capacity Requested.
- Auxiliary Transmission:** A table with columns: CR Provider, CR AssignmentRef, CR ServiceIncrement, CR TSCClass, CR TSType, CR Disposition, CR Disposition Time, TZ. This section is highlighted with a red border.

- Enter the Assign Ref of the TSR for upstream transmission into the CRAssignmentRef field.
- Click the  icon to save the DNR Extension.